

## **SALISBURY COMMUNITY AREA TRANSPORT GROUP (CATG)**

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**NOTES OF THE SALISBURY COMMUNITY AREA TRANSPORT GROUP (CATG)  
MEETING HELD ON 28 JUNE 2016 AT DE LA WYLE MEETING ROOM - COUNCIL  
OFFICES, BOURNE HILL, SALISBURY, SP1 3UZ.**

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**Membership of the CATG**

**Note Tracker**

**Date of Next Meeting**

If you have any questions about the attached Note Tracker please contact:  
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**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

	Item	Update	Actions and recommendations	Who
	<b>Date of Meeting</b>	<b>28<sup>th</sup> June 2016</b>		
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Councillor John Walsh (JW) – Wiltshire Council - Chair Councillor Bill Moss (BM) – Wiltshire Council Councillor Patricia Podger (PP) – Salisbury City Council Councillor Margaret Willmot (MW) – Salisbury City Council Helen Rowe (HR) – Age UK, Salisbury Gill Anlezark (GA) – Cycle Opportunities Group Salisbury Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Brian Dalton (BD) – Wiltshire Council Councillor John Collier (JC) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Pam Rouquette (PR) – Salisbury Walking Forum		
<b>2.</b>	<b>Notes of last meeting</b>			
		The recommendations from the previous meeting were agreed at the Salisbury Area Board meeting on the 10 <sup>th</sup> March 2016, with the exception of the CATG's recommendation to fund the provision of the green coloured surfacing in front of the filling station on London Road. The Salisbury Area Board declined to fund this project and agreed that the issue be closed.  The Salisbury Area Board minutes can be found at:  <a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=8827&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=8827&amp;Ver=4</a>		

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<b>3.</b>	<b>Financial Position</b>			
		The finance sheet is appended. Current financial position - £19,002 still unallocated.		
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Issue No: <a href="#">2114</a> Request for a 20mph Speed Limit on Lower Road	Detailed design work complete and works order issued to Ringway in June 2016. Awaiting works programme from Ringway to complete works.	That the Area Board notes the update.	PS
b)	Issue No: <a href="#">2983</a> Installation of village gateway in Stratford-Sub-Castle	Detailed design work complete and works order issued to Ringway in June 2016. Awaiting works programme from Ringway to complete works.	That the Area Board notes the update.	PS
c)	Issue No: <a href="#">3347</a> Request for a 20mph Speed Limit on Shady Bower / Manor Farm Road.	Detailed design work complete and works order issued to Ringway in June 2016. Awaiting works programme from Ringway to complete works.	That the Area Board notes the update.	PS
d)	Issue No: <a href="#">3497</a> Request for improved footway along Stratford Road	Detailed design work to commence in July 2016.	That the Area Board notes the update.	PS
e)	Stratford Road Crossing Point	Traffic Regulation Order (TRO) required to alter layout of waiting restrictions to enable crossing point to be installed has been drafted and passed to the TRO Team to process to advert. Design work on crossing point to commence July 2016.	That the Area Board notes the update.	PS

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<b>5.</b>	<b>Other Priority schemes</b>			
a)	Issue No: <a href="#">3028</a>  Introduction of a Prohibition of Driving Traffic Regulation Order in Hollows Close	Awaiting connection of power supplies to the sign posts that illuminate the signs indicating the start of the restrictions. Chase Ringway for updated works programme and to complete electrical works.	That the Area Board notes the update.	PS
b)	Issue No: <a href="#">3222</a>  Request for improved pedestrian facilities on Old Blandford Road between Lywood Close (recent development) and where the existing footway begins at the northern junction of Old Blandford Road and Harnwood Road	BD and JC asked that statements indicating their support for the provision of an advisory footway on Old Blandford Road be made known to the group. In addition to this, following consultation work by BD, five residents of Lywood Road have contacted the council expressing their support for such a measure to be introduced.  The estimated cost of providing the advisory footway on Old Blandford Road is £2500.	That the Area Board approves the allocation of £2,500 to allow this work to be undertaken.	PS
c)	Issue No: <a href="#">3710</a>  Improvements to the visibility of the traffic signal pole as you turn right out of Stratford Road into Castle Road	Complete design work and issue works order to the council's contractor by end of July 2016.	That the Area Board notes the update.	PS
d)	Issue No: <a href="#">3896</a>  Speeding vehicles in Beatrice Road	Metro count in Beatrice Road has been attempted on three occasions but parked vehicles has prevented deployment of equipment. Metro count in Beatrice Road to be attempted again.	Arrange for metro count survey to be undertaken	PS
e)	Issue No: <a href="#">4000</a>	Design work for the provision of improved signage along the Avon Valley Shared Use Path commenced. Design work to be completed and works order issued.	That the Area Board notes the update.	PS

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	Request for improved cycle route signage on Avon Valley Shared Use Path			
f)	Issue No: <a href="#">4084</a>  Wheelchair users having difficulties traversing dropped kerb outside McDonalds in Winchester Street	Works order issued to Ringway in April 2016. Chase Ringway to complete works.	That the Area Board notes the update.	PS
g)	Issue No: <a href="#">4201</a>  Concerns that parking related to the University Technical College (UTC) will take place in Charnwood Road	Works to provide a private road sign at the entrance to Charnwood Road are complete and the issue has been closed.	That the Area Board notes the update.	PS
h)	Issue No: <a href="#">4231</a>  Request for the introduction of a Zebra crossing (Churchfields Road)	Local elected members at both Wiltshire Council and Salisbury City Council were contacted to ascertain their views on where a pedestrians crossing assessment should be undertaken in Churchfields Road. The only response received was from Councillor Richard Clewer who indicated that he felt that a pedestrian crossing assessment should be undertaken near Stephenson Road.	The group felt that in view of there being no clear consensus as to where a pedestrian crossing assessment should be undertaken and that the location requested by the originator of the issue was unlikely to meet the requirements for the installation of a formal crossing facility that a pedestrian crossing assessment shouldn't be funded and that the issue be closed.	PS
i)	Issue No: <a href="#">4239</a>  Request for Brown Tourism Sign for St. Martin's Church	Sign design and cost estimate for the provision of a black and white directional sign and supplied to representatives of St. Martin's Church, who have agreed to pay for the supply and erection of the sign. Works order to be issued.	That the Area Board notes the update.	PS

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j)	Issue No: <a href="#">4246</a>  Request for additional sign to inform cyclists that they can travel along South Street against the 'One Way' Traffic Regulation Order	Design work for the provision of an additional sign at the junction of Mill Road and Harcourt Terrace advising cyclists that they can travel along South Street against the 'One Way' Traffic Regulation Order commenced. Design work to be completed and works order issued.	That the Area Board notes the update.	PS
k)	Issue No: <a href="#">4259</a>  Speeding vehicles in Devizes Road	Metro count survey application form returned to council on 14/06/16. Metro count survey to be ordered.	That the Area Board notes the update.	PS
l)	Issue No: <a href="#">4398</a>  Speeding vehicles in St. Mark's Road	The originator of this issue was asked to complete and submit a metro count survey application form during week beginning 08/02/16. The originator of this issue was advised that if a completed metro count application form had not been received by the 27/06/16 the issue would be closed. A completed metro count application form has not been received and therefore this issue will be closed.	That the Area Board notes the update.	PS
m)	Issue No: <a href="#">4419</a>  Speeding vehicles in Bishopdown Estate (Denison Rise)	The originator of this issue was asked to complete and submit a metro count survey application form during week beginning 08/02/16. The originator of this issue was advised that if a completed metro count application form had not been received by the 27/06/16 the issue would be closed. A completed metro count application form has not been received and therefore this issue will be closed.	That the Area Board notes the update.	PS
n)	Issue No. <a href="#">4431</a>  Speeding vehicles in College Street	Metro count survey application form returned to council on 14/06/16. Metro count survey to be ordered.	That the Area Board notes the update.	PS

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6.	<b>New Requests / Issues</b>			
a)	Issue No: <a href="#">4477</a>  Speeding vehicles in Queen Alexandra Road	A metro count survey was undertaken in Queen Alexandra Road between the 17 <sup>th</sup> May 2016 and the 3 <sup>rd</sup> June 2016. The recorded speed of traffic using Queen Alexandra Road was below the threshold for further action and as such this issue will be closed.	That the Area Board notes the update.	PS
b)	Issue No: <a href="#">4503</a>  Issue with Gradidge Lane Prohibition of Motor Vehicles Traffic Regulation Order	<p>There are signs indicating that motor vehicles are prohibited from using Gradidge Lane. The sign and post indicating this restriction to vehicles entering Gradidge Lane from Stratford Road were in very poor condition and needed to be replaced. In preparing to replace the sign and post it was discovered that the council holds no record of a Prohibition of Motor Vehicles Traffic Regulation Order (TRO) covering Gradidge Lane. With no record of this TRO it is not legally permitted for the sign at the Stratford Road end of Gradidge Lane to be re-erected. The sign and post indicating this restriction to vehicles entering Gradidge Lane from Phillips Lane remain in situ.</p> <p>There are two possible solutions.</p> <p>Option 1: Remove the existing sign at the Phillips Lane end of Gradidge Lane. Technically because of the lack of a TRO vehicles are already permitted to use Gradidge Lane. However, very few vehicles choose to use Gradidge Lane because of the poor quality of the surface and the narrowness of the lane. Although the road is subject to some use by fly tippers. Estimated cost of works is £100.</p> <p>Option 2: Process a Prohibition of Motor Vehicles TRO covering Gradidge Lane. Estimated cost £1000.</p>	<p>The group felt that irrespective of whether or not a Prohibition of Motor Vehicles TRO covering Gradidge Lane was introduced it would not deter fly tippers from accessing the road and favoured proceeding with Option 1.</p> <p>That the Area Board approves the allocation of £100 to allow this work to be undertaken.</p>	PS



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<p>c)</p>	<p>Issue No: <a href="#">4514</a></p> <p>Request for a bus stop clearway to be marked in the bus stop layby on London Road adjacent to the rear of St. Mark's House</p>	<p>The bus stop in question doesn't currently have a bus stop clearway marking. The originator of this issue has reported that vehicles other than buses are frequently parking in the layby making it difficult for buses to access the bus stop. They have also reported that Marks and Spencer lorries with freezer units are using the layby at approximately 7.00am on most mornings which is waking them and other residents in St. Mark's House up. The local bus companies have not reported any issues with using this bus stop to the council. However, in discussing this matter with representatives of the local bus companies they have indicated that they would be support the installation of a bus stop clearway marking.</p> <p>The estimated cost of providing a bus stop clearway marking is £305.</p>	<p>The group felt that before a bus stop clearway was laid at this location that Marks and Spencer should be written to and asked to inform their delivery drivers not to use the layby and if this approach didn't work.</p> <p>That the Area Board approves the allocation of £305 to allow this work to be undertaken.</p>	<p>PS</p>
<p>d)</p>	<p>Issue No: <a href="#">4515</a></p> <p>Request for the provision of a bus shelter on Downton Road</p>	<p>The originator of this issue has requested that a bus shelter is provided outside of the BP filling station on Downton Road.</p> <p>Salisbury Reds have indicated that their data shows that approximately 30 passengers per day board services from this stop. With passengers using this stop split fairly equally between those boarding the X3 service and pupils catching , plus a similar number catching school routes in the morning peak.</p> <p>The cost of providing a shelter at this location would be approximately £12,000. However, the siting of a shelter at the location requested would severely obstruct the visibility of motorists egressing the filling station and increase the risk of a collision occurring involving pedestrians and cyclists using the shared use path running in front of the filling station or vehicles travelling along Downton Road.</p>	<p>Whilst understanding of the request for a bus shelter to be installed outside of the BP filling station on Downton Road the group felt that they could not support the provision of a bus shelter at this location because of the potential detriment to the safety of vehicles egressing the filling station and pedestrians and cyclists using the shared use path running in front of the filling station and therefore the issue should be closed.</p>	<p>PS</p>

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e)	Issue No: <a href="#">4544</a> Request for 'No Through Road' Sign in Myrrfield Road	The originator of this issue has reported that motorists are driving in and out of Myrrfield Road for no obvious reason. The tidiest solution to providing 'No Through Road' signs at this location would be to replace the existing street name plates with new ones incorporating the 'No Through Road' panel. The estimated cost of replacing the street name plates as outlined above is £600.	That the Area Board approves the allocation of £600 to allow this work to be undertaken.	PS
f)	Issue No: <a href="#">4551</a> Speeding vehicles in Ashley Road	The originator of this issue was asked to complete and submit a metro count survey application form on the 18/03/16. The originator of this issue was advised that if a completed metro count application form had not been received by the 27/06/16 the issue would be closed. A completed metro count application form has not been received and therefore this issue will be closed.	That the Area Board notes the update.	PS

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g)	<p>Issue No: <a href="#">4563</a></p> <p>Request for widened footway and crossing point on Churchfields Road (section between Ashfield Road and Stephenson Road)</p>	<p>The provision of a widened footway and crossing point on the section of Churchfields Road in question would be technically difficult to achieve because of the need to cut into a large grass retaining bank (associated with the adjacent railway land) which in turn would result in the need for the construction of a new retaining structure. If the CATG wish to pursue this matter further then they would need to fund the commissioning of the council's consultants, Atkins, to undertake a feasibility study.</p>	<p>Whilst the group were supportive of the need for an improved footway and crossing point they declined to fund a feasibility study. They felt that funding a feasibility study at this location wouldn't be an effective use of the CATG's limited resources given that any scheme the study identified would be unaffordable through the CATG (including the substantive bid process).</p> <p>Members of the group felt that the most likely way that the improvements requested at this location would be achieved is through the redevelopment of the Engine Shed site and asked that officers in Highways Development Control be instructed to consider improvements to the footway at the location in question to be integral to the development and included in any planning gain that is sought from it.</p> <p>The group requested that the issue be closed.</p>	PS
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h)	<p>Issue No: <a href="#">4583</a></p> <p>Request for the installation of dropped kerbs in the vicinity of the junction of Laverstock Road and Manor Farm Road</p>	<p>The provision of dropped kerbs at two locations in the vicinity of the junction of Laverstock Road and Manor Farm Road were discussed.</p> <p>Location 1 involved the provision of dropped kerbs to enable people to cross Laverstock Road. The estimated cost of providing of dropped kerbs at this location is £2500.</p> <p>Location 1 involved the provision of dropped kerbs to enable people to cross Manor Farm Road. The estimated cost of providing of dropped kerbs at this location is £3500.</p>	<p>The group favoured proceeding with Location 1 at this time but would reconsider funding Location 2 at the last CATG meeting of the year subject to the availability of funding.</p> <p>That the Area Board approves the allocation of £2,500 to allow this work to be undertaken.</p>	PS
i)	<p>Issue No: <a href="#">4589</a></p> <p>Request for the installation of a bench in Essex Square</p>	<p>Salisbury City Council considered this matter at their Planning &amp; Transport Committee Meeting on the 13/06/16 but did not support this request. This issue will be closed and no further action undertaken.</p>	<p>That the Area Board notes the update.</p>	PS
j)	<p>Issue No: <a href="#">4619</a></p> <p>Request for the installation of a benches in St. John Street.</p>	<p>Salisbury City Council considered this matter at their Planning &amp; Transport Committee Meeting on the 13/06/16 but did not support this request. This issue will be closed and no further action undertaken.</p>	<p>That the Area Board notes the update.</p>	PS

**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

<b>7.</b>	<b>Closed Items</b>			
a)	Issue No: <a href="#">2652</a>  Removal of traffic splitter island on Roman Road.	All works to remove the traffic splitter island are complete and the issue has been closed.	That the Area Board notes the update.	PS
b)	Issue No: <a href="#">2684</a>  Request for improved crossing facilities by Ambulance Station	Works to remove existing foliage to improve visibility for pedestrians using the informal crossing point outside of the Ambulance Station on Odstock Road are complete and the item has been closed.	That the Area Board notes the update.	PS
c)	Issue No: <a href="#">2942</a>  Request for cycle safety improvements to the shared use path running in front of the filling stations on London Road	Salisbury Area Board declined to fund this project and agreed that the issue be closed. This issue has now been closed.	That the Area Board notes the update.	PS
d)	Issue No: <a href="#">3775</a>  Request for additional advanced warning signs of the 7.5t weight limit covering Lower Road as you leave the Churchfields Industrial Estate	Works to provide additional signage warning of the 7.5t weight limit in place on Lower Road are complete and the issue has been closed.	That the Area Board notes the update.	PS
e)	Issue No: <a href="#">3593</a>  Request for footway in Kimpton Avenue and Linford Road to be converted to shared use	The recommendation of the CATG to close this issue was ratified by the Salisbury Area Board at its meeting on the 10/03/16. The issue has been closed.	That the Area Board notes the update.	PS

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f)	Issue No: <a href="#">3669</a> Request to illuminate the 'No Entry' signs at the junction of Queens Road with St. Mark's	The recommendation of the CATG to close this issue was ratified by the Salisbury Area Board at its meeting on the 10/03/16. The issue has been closed.	That the Area Board notes the update.	PS
g)	Issue No: <a href="#">4003</a> Vehicles illegally parking on or driving over a grass verge at Rampart Road	Works to provide additional planting to prevent vehicles parking on or driving over the grass verge at Rampart Road are complete and the issue has been closed.	That the Area Board notes the update.	PS
h)	Issue No: <a href="#">4068</a> Request for improved signage of cycle route running around the rear of Culver Street Car	Works to provide improved signage of the cycle route running around the rear of Culver Street Car Park are complete and the issue has been closed.	That the Area Board notes the update.	PS
i)	Issue No: <a href="#">4196</a> Lack of illumination of bollards on Avon Valley Path	Works to install Broxap Nightglo Knot Mill are complete and the issue has been closed.	That the Area Board notes the update.	PS

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8.	<b>Other items</b>			
a)	Sites within the Salisbury Area Board boundary programmed for resurfacing in the 2016/2017 financial year	<p>GX advised the group that the following resurfacing works were programmed to take place:</p> <ul style="list-style-type: none"> <li>• Junction of Rowbarrow &amp; Odstock Road – 16/08/16–18/08/16</li> <li>• Ashley Road and Butts Road – 17/08/16 – 27/08/16</li> <li>• Cherry Close – 24/08/16–26/08/16</li> <li>• New Bridge Road – 26/08/16–28/08/16</li> <li>• Chipper Lane – 14/09/16–20/09/16</li> <li>• Brunel Road – February 2017</li> </ul> <p>GX advised that all dates were subject to change and/or delay should other jobs overrun or inclement weather be encountered.</p> <p>Further information on the planned works can be found via <a href="http://streetworks.wiltshire.gov.uk/map.aspx">http://streetworks.wiltshire.gov.uk/map.aspx</a></p>	That the Area Board notes the update.	GX
9.	<b>Date of Next Meeting:</b>		25 <sup>th</sup> October 2016	

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Salisbury Community Area Transport Group

Highways Officer – Paul Shaddock

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £12,997 in the CATG allocation available for the 2016/2017 financial year.

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**

6.1. There are no specific safeguarding implications related to this report.